

JOB OPENING

ASSISTANT EXECUTIVE DIRECTOR/ OPERATIONS MANAGER

The Greater New Bedford Regional Refuse Management District seeks to fill the position of Assistant Director / Operations Manager. This is a newly created position to prepare for management succession as members of the District's upper management team transition out of the organization over the next 2 years. The Assistant will be responsible for assisting the Executive Director and the Operations Manager in their roles managing the District and the Crapo Hill landfill. This is unique opportunity to grow into a management role in one of the most successful regional refuse Districts in Massachusetts.

A full job description is available at [https://gnbrrmdistrict.org/Job Description](https://gnbrrmdistrict.org/Job%20Description).

Interviews will begin on or around October 1, 2022 and the position will remain open until filled.

What you bring

- Bachelor's degree in engineering (civil/environmental preferred), environmental science, planning, construction management or related field; prior experience managing budgets and personnel, as well as engineering, construction, or environmental projects
- Initiative
- Desire to serve the public
- Commitment to developing solutions for solid waste management issues, including waste reduction, recycling, and environmental protection
- Problem-solving, analytical, critical-thinking, and decision-making skills

What we offer

- Starting salary - \$90,000 annually
- Competitive benefits package
- Competitive benefits package including: participation in New Bedford Retirement system (which offers a defined pension benefit after meeting certain requirements); excellent health insurance (District pays 50% to 60%); 13 paid holidays; vacation, sick and personal time; participation in a deferred compensation 457(b) plan; tuition reimbursement; and supplemental insurance through a private provider (offering dental, disability, etc.)
- Work / life balance

About the District

The District is a regional refuse disposal district created under Massachusetts General Law and special legislation. The District is governed by a six member Committee representing its two member communities – the Town of Dartmouth and the City of New Bedford.

The District operates Crapo Hill landfill, a fully lined solid waste landfill permitted to accept 574 tons per day of solid waste. The landfill receives waste from New Bedford and Dartmouth, and from contracted commercial haulers and area municipalities. The District builds and maintains a landfill gas collection system and sells landfill gas to a private entity which operates a landfill gas to energy facility on land leased from the District. The District promotes waste reduction through programs for New Bedford and Dartmouth residents and contracted customers.

About the New Bedford / Dartmouth area

New Bedford and Dartmouth, located on the southcoast of Massachusetts on Buzzards Bay, boast diverse populations, a rich maritime history, beautiful beaches, museums, historic architecture, excellent schools, and a University of Massachusetts campus. New Bedford (population 100,000), the largest dollar value fishing port in the US, is home to the Whaling Museum, Zeiterion Theatre for performing arts and Whaling Historic National Park.

Dartmouth's (population 34,000) Padanaram village area was named "Best Harbor" in 2020 and 2022 by USAHarbors. Only an hour drive from Boston and 30 minutes from Providence and Cape Cod, the area contains a variety of quality affordable housing options and cultural opportunities.

To be considered, please submit a resume and a completed job application, which can be found at

[Fillable-Employment-Application-2017-05-12.pdf \(gnbrmdistrict.org\)](https://www.gnbrmdistrict.org/employment/2022-05-12/Fillable-Employment-Application-2017-05-12.pdf)

to lferreira@gnbrmdistrict.org

Initial interviews will begin **on or about October 10, 2022** and the position will remain open until filled.