

**GREATER NEW BEDFORD REGIONAL REFUSE MANAGEMENT DISTRICT
MEETING**

Meeting Minutes

Wednesday, August 31, 2022

The Greater New Bedford Regional Refuse Management District Committee held a publicly posted meeting on **Wednesday, August 31, 2022, at 8:00 A.M.** at the Dartmouth Town Hall, Room 315, 400 Slocum Road, Dartmouth, MA.

District Committee Members in attendance: Chairperson, John Beauregard; Daniel Patten, Christine LeBlanc, Ken Blanchard, Kelley Cabral-Mosher.

Michael Gagne was not in attendance.

Also in attendance: Scott Alfonse, Executive Director; Leonor Ferreira, Secretary; Matthew J. Thomas, District Counsel (arrived at 8:02 a.m.).

1. Call to order / Salute the flag

Chairperson Beauregard called the meeting to order at 8:00 a.m. and led a salute to the flag.

2. Legal notices

Mr. Beauregard noted that legal notices of the meeting were posted in Dartmouth and New Bedford more than 48 hours prior to the meeting.

Chairperson Beauregard read the following statement:

“Pursuant to the Open Meeting Law, any person may make an audio or video recording of this public meeting, or may transmit the meeting through any medium. Attendees are therefore advised that such recordings and transmissions are being made, whether perceived or unperceived, by those present, and are deemed acknowledged and permissible.”

3. Roll call of members

Chairperson John Beauregard, yes
Daniel Patten, yes
Christine LeBlanc, yes
Kelley Cabral-Mosher, yes
Ken Blanchard, yes
Michael Gagne, not in attendance

4. Approval of minutes

Chairperson Beauregard asked for a motion to approve the June 16, 2022, regular session minutes. Motion made by Mr. Patten, seconded by Ms. LeBlanc. All voted in favor.

Motion passed 5 to 0.

5. Warrant Report and Ratification

Chairperson Beauregard asked for a motion to accept the warrant reports and ratify warrant No. 20-22 dated June 15, 2022; warrant No. 21-22 dated June 30, 2022; warrant No. 1-23 dated July 21, 2022; and warrant No. 2-23 dated August 10, 2022. Motion made by Mr. Patten, seconded by Ms. Cabral-Mosher. All voted in favor.

Motion passed 5 to 0.

Attorney Matthew J. Thomas, District Counsel arrived at 8:02 a.m.

6. New Business

a. Discussion of Assistant to Executive Director / Operations Manager position

Motion to discuss the Assistant to Executive Director / Operations Manager position made by Mr. Patten, seconded by Ms. LeBlanc.

Mr. Alfonse discussed the memo. He noted that the candidate's skills could be utilized as the Assistant to the Executive Director or the Assistant to the Operations Manager or both.

Chairperson Beauregard asked if the search was for one candidate or potentially two candidates. Mr. Alfonse noted that eventually it would be two candidates (one for the Executive Director's position and one for the Operations Manager). Ms. Leblanc noted that eventually one candidate would be replacing both positions after gaining training and experience in both positions. Mr. Alfonse agreed.

Mr. Alfonse noted that the District Accountant may be able to assume some of the business functions of the organization.

Chairperson Beauregard suggested the position title on the advertisement be changed from "Assistant to the Director" to "Assistant Executive Director".

Mr. Alfonse noted the various sites the advertisement was be posted. Ms. LeBlanc suggested not advertising with LSPA, and suggested NEWMOA as an alternative.

Mr. Patten noted the phrase "Any meeting where a quorum (more than two members)" on item "3. Selection Process" of the memo and asked how many members would be on the meeting. Attorney Thomas noted a selection subcommittee of two or three members, including the Executive Director and Operations Manager to interview finalists. Mr. Beauregard noted that it would be at least a three meeting process. The group discussed various approaches for the initial screening process. Mr. Beauregard suggested that a subcommittee of two or three members would be the best approach. Mr. Alfonse noted that the District's intent is to attract the biggest pool of candidates with some layer of applicant confidentiality until the final process.

After further discussion Committee decided on informal meetings for the initial screening process which would consist of three District Committee members, including the Executive Director, and the Operations Manager.

Motion to authorize the Executive Director to advertise position made by Ms. LeBlanc, seconded by Mr. Patten. All voted in favor.

Motion passed 5 to 0.

b. Disposal Agreements Update

Motion to receive an update on Disposal Agreements made by Ms. LeBlanc, seconded by Mr. Patten.

Mr. Alfonse noted that disposal agreements with E. L. Harvey, Town of Freetown, and WIN Waste have been signed. He noted the terms of the contracts. The FY23 commercial tonnage was reduced slightly from projected tonnage in the FY23 budget.

Mr. Alfonse noted that a formal notification has not yet been sent to Town of Oak Bluffs and Town of Tisbury notifying them agreement ends October 31, 2022.

Committee discussed and agreed to send a letter notifying them contract expires on October 31, 2022.

Attorney Thomas suggested a motion to notify the Town of Oak Bluffs and Town of Tisbury the contracts expires October 31, 2022, and District will not be offering another disposal contract.

Mr. Alfonse noted the District may conduct an open procurement for FY 2024 contracts and it may be open to the towns.

Motion amended to notify the Town of Oak Bluffs and Town of Tisbury the contracts expires October 31, 2022, and District will not be offering another disposal contract at this time. Motion made by Mr. Patten, seconded by Ms. LeBlanc. All voted in favor.

Motion passed 5 to 0.

c. Geosyntec contract amendment

Motion to approve and authorize the Executive Director to amend the “Agreement for Professional Services” with Geosyntec by increasing the total contract amount \$20,000 (from \$348,400 to \$368,400) for wetlands evaluation and appropriate \$20,000 from Future Solid Waste Management reserve to fund the amendment. Motion made by Mr. Patten, seconded by Ms. LeBlanc.

Mr. Alfonse described the memo noting proposed work would be for evaluation of wetlands between landfill cells 7 and 8.

The Committee discussed the proposed amendment to the Geosyntec contract and the work LEC Environmental Consultants would be performing.

Motion to approve and authorize the Executive Director to amend the “Agreement for Professional Services” with Geosyntec by increasing the total contract amount \$20,000 (from \$348,400 to \$368,400) for wetlands evaluation and appropriate \$20,000 from Future Solid Waste Management reserve to fund the amendment. Motion made by Mr. Blanchard, seconded by Ms. LeBlanc. All voted in favor.

Motion passed 5 to 0.

d. Brown & Caldwell contract amendment

Motion to approve and authorize the Executive Director to amend the FY 2023 “Agreement to Provide Inspection, Reporting and General Engineering Services” with Brown and Caldwell by increasing the total contract amount \$15,943.75 (from \$60,100 to \$76,043.75) for permitting and installation of monitoring wells for cells 7 and 8 design. Motion made by Mr. Patten, seconded by Ms. LeBlanc.

Mr. Alfonse described the memo.

No further discussion.

Motion to authorize the Executive Director to amend their existing agreement for the amount of \$15,943.75 to complete remaining work. Motion made by Mr. Patten, seconded by Mr. Blanchard. All voted in favor.

Motion passed 5 to 0.

e. Vote to award Materials agreements

Motion to award and authorize the Executive Director to sign contracts for various materials as follows:

- **G. Lopes – low permeability soil / intermediate cover material at \$10.88 per ton**
- **K.R. Rezendes – asphalt pavement, brick & concrete rubble at \$10.00 per ton; gravel at \$15.00 per ton; landfill daily cover at \$10.25 per ton; modified rock at \$22.00 per ton; processed gravel at \$15.50 per ton; recycled asphalt base at \$13.00 per ton.**
- **L.B. Corp. dba Tiverton Materials – 1 ½” stone at \$24.50 per ton**
- **Ondrick Materials & Recycling Inc. – cold mix asphalt product (CMAP) at \$16.00 per ton**

Motion made by Mr. Patten, seconded by Ms. LeBlanc.

Mr. Alfonse described the memo.

Motion to approve recommendation made by Mr. Blanchard, seconded by Mr. Patten. All voted in favor.

Motion passed 5 – 0.

f. Director’s Report

Motion to receive the Director’s Report made by Ms. LeBlanc, seconded by Ms. Cabral-Mosher.

Mr. Alfonse reviewed the report.

Mr. Alfonse noted the recent resignation of James Fillion, Lead Mechanic. He praised his skills as mechanic and landfill gas technician. He noted that Joe Soares, Mechanic, was promoted to Lead Mechanic, and Michael Ryder was recently hired to fill the vacant Mechanic position. Mr. Beauregard asked if Mr. Alfonse knew the reason for Mr. Fillion’s resignation. Mr. Alfonse said he has started providing employees that resign with an exit survey. Mr. Fillion noted salary and employee health insurance contributions as the reasons.

Mr. Alfonse described the Barnet Boulevard construction proposed by the MBTA and how it will impact businesses in the Business Park. Businesses are requesting access through District property which is not public way.

Mr. Alfonse noted that Marissa and Meg, Waste Reduction staff, are working with haulers on waste reduction. Marissa was nominated for a MassRecycle award for “outstanding Public Servant; for her work for a regional district and long-term commitment”. The board recognizes and congratulates Marissa for the award nomination.

g. Items which could not have been reasonably anticipated 48 hours in advance

7. Set Meeting Schedule - September

The next District Committee meeting is scheduled for Thursday, September 29, 2022 at 8:00 a.m.

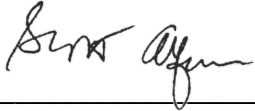
8. Adjourn

Motion to adjourn made by Mr. Patten, seconded by Mr. Blanchard. All voted in favor.

Motion passed 5 to 0.

The meeting adjourned at 9:05 a.m.

Approved by vote of District Committee on Thursday, September 29, 2022



Scott Alfonse, Executive Director

MEMOS

- 6a. Memo – Assistant Director / Operations Manager Position dated 8/25/2022
- 6b. Memo – Disposal Agreements Update dated 8/25/2022
- 6c. Memo – Geosyntec Contract Amendment dated 8/25/2022
- 6d. Memo – Brown & Caldwell Contract Amendment dated 8/25/2022
- 6e. Memo – Award Contracts for Various Materials dated 8/25/2022
- 6f. Memo – Director’s Report dated 8/25/2022
Attachment – Commercial and Municipal Tonnage – Feb. 2021 to July 2022 graph